

COA Executive Committee Meeting
October 15, 2020 via Zoom @ 2:00 p.m.

Meeting called to order @ 2:00 p.m. by Chair, Marsha Stone

COA Members Present: Marsha Stone, Pat Jordan, Peg Saulnier, Janice Colbert

Staff present: Hope Macary

Absent with regrets: None

Secretary: Minutes of the September 17, 2020 meeting were distributed prior to the meeting.

and were approved by the executive committee.

Treasurer: Pat Jordan indicated she didn't have a report.

Director's Report: Hope Macary reported we are in a holding pattern as normally we would be planning holiday gatherings and parties.

PROGRAMS:

- Brown Bag is steady.
- Protein Box – there are two more to be delivered, however, no one knows when to expect them.
- The budget is looking good. Recent news reports that the Governor wants to increase the budget to help. With an increase, Hope has few concerns.
- We are watching COVID-19 numbers and we may end of closing, however Grab & Go and curb side pickups would continue all winter as long as the City allows us to do so. It is nice to interact with the members. The average number of meals we give out is 50-60. It takes volunteers and/or staff 45 minutes to organize the meals. The meal, bread, milk and desert arrive separately and need to be put together as a meal and put in a bag to serve. The bulk of donations come early in the month and is on a voluntary basis.
- Outside groups that have been approved to use the Gallery for meetings is the Veterans; DAV & American Legion to meet once a month. The DAVA (Ladies group) have been meeting on the porch and will move inside for their last meeting in November. The Board of Health determines what, when and how we can use the building.
- Masks – For members coming into the building for the first time, they are asked if they have been sick within 2 weeks, have been to a high risk state and if they have been in contact with anyone with Covid-19. For repeat visits, there are 3 stations of sanitizing bottles with reminders to self-certify with the above 3 questions. Surgical masks are available should anyone need

one or should have a clean one. We do have 1 walker and 1 wheelchair to assist members in and out of the building if necessary.

- We are also reminding members as they come in that it is time to get their Flu Shot.
- The Seniority Dance Class that is being held in various member backyards is not sponsored by the Senior Center and instructors are not being paid. This is a liability risk.
- Indoor programs are not being well attended. The max we have had for any one group is 6 and this is rare. Usually it is 1-2 people. All are physically distanced, each person at 2 of the square tables and 6 feet apart.
- Newsletter. Hope indicated she had to re-subscribe for the newsletter in order to get the notification the newsletter is available.
- Tax Work Off program is going well. Not all will meet the full 117 volunteer hours.
- Cat & Dog Food – there is 8,000 lbs being stored in the lobby of the Senior Center. Alex Cooley of the Greenfield Fire Dept. asked if they could store it until Sunday, October 18th at which time it will be handed out between 9:30 and 11:30. This project is in connection with Dakin Animal Shelter.
- Grab & Go on Wed & Thurs remain very popular. There will not be a meal on Veterans Day and no lunch on Thanksgiving. However a Thanksgiving lunch will be offered on Monday, 11/23.
- The outdoor concert which was re-scheduled to this Friday, Oct. 16, 2020 has been cancelled, again due to rain.

Old Business: None

New Business:

- The COA Board Meeting will be on Thursday, October 22, 2020 @ 2:00 via Zoom.
- Agenda for the 10/22/2020 meeting will be setting up committees for the coming year and considering WebEx instead of Zoom. WebEx is a video meeting venue by Cisco. It has more protection and is tight & secure. The City of Greenfield prefers WebEx as there is no waiting room which means the host doesn't have to let anyone in, it is automatic. A wait room is basically in violation of the guidelines for public meetings Masha Stone and Hope will discuss WebEx offline after this meeting. Apparently Zoom can be and has been hacked many times with unpleasant/nasty things.

Meeting Adjourned: 2:48 p.m.

Respectfully submitted,

Margaret (Peg) Saulnier, Secretary